

QGE RESPECTFUL LEARNING ENVIRONMENT

The students and staff in our school deserve to learn and work in the best environment we can provide. Accordingly, all students and staff will make every effort to observe the following.

Students and staff in our school have the right to:

- Be treated with kindness and caring.
 - You have the RESPONSIBILITY to treat others the same way.
- Learn and work in a disruption free environment.
 - You have the RESPONSIBILITY to listen, to ask questions, and to learn and work without disrupting.
- Know what is expected of them at all times in every area of the school.
 - You have the RESPONSIBILITY to follow all expectations and enhance the image of the school.
- Be protected from physical harm.
 - You have the RESPONSIBILITY not to physically harm yourself or others.
- Be protected from verbal abuse.
 - You have the RESPONSIBILITY to treat others with dignity, worth and respect.
- Have their positive behaviour recognized.
 - You have the RESPONSIBILITY to praise and acknowledge others for appropriate behaviour.
- Have their personal property protected.
 - You have the RESPONSIBILITY to respect the personal property of others and to accept their right to privacy.

We expect all community members to uphold these rights and responsibilities through a common foundation of respect: respect for yourself and others, respect for learning, and respect for property and the environment. At QGE, we believe student behavior is the responsibility of all members of the school community: students, teachers, staff, administrators, and parents. Of paramount importance to all of us is the safety of the students: physical, emotional, and social.

QGE values and encourages individual differences. The school promotes values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law - prohibiting discrimination based on race, colour, ancestry, place of origin, age, political belief, religion, marital status, family status, physical or mental disability, criminal conviction unrelated to employment, sex or sexual orientation - in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

Student Conduct - PBIS

We use a Positive Behaviour Intervention Support (PBIS) model at QGE. Within this model, a behavioral expectation matrix is displayed throughout the school and reviewed regularly with students. The model targets encourages teaching and rewarding positive behaviours, rather than focusing on negative behaviours.

Quigley Elementary Behaviour Matrix										
	Classroom	Gymnasium	Computer Lab	Hallways	Library	Playground	Field Trips	Eating Time	Washroom	Assembly
Respect Yourself	Listen actively Use your best effort Remember 'yet' Be prepared to learn Stay in the green zone	Listen and follow directions Use equipment properly	Use appropriate sites Play only educational games	Walk on the right side Walk at a reasonable pace	Find just right books Find books you love to read Read	Keep hands, feet and body to self Be active Walk bikes, scooters, skateboards, wheelies	Be on your best behavior	Remain seated in your desk Eat your lunch Eat healthy food	Do your business and leave Clean your hands with soap and water	Remain focused Use your eyes, ears, and mouth to listen active
Respect Others	Use the appropriate volume Say and do nice things Cooperate with others	Be aware of other people's personal space	Log off your computer when done Clean up your area	Move in a way that does not disrupt the learning of others Use a quiet voice at all times	Use a quiet voice Return books on time Share great books with others	Sharing is caring Include everyone Be nice	Listen to the bus driver Say please and thank you	Use a quiet voice Be aware of food allergies in your class	Hit the Target Flush it Away Respect the privacy of others	Find your personal space Use the washroom before/after assembly
Respect the Environment	Clean up your area Put supplies in the proper place Put away your chair Be a helper to keep the class clean and organized	Put your equipment away	Hang up head phones when finished Push chair in Log off computer when finished	Hands off walls and displays Pick up garbage off the floor	Push your chair in Put away books and resources Be kind to books	Put your garbage away Return all equipment	Leave the place a little bit nicer than you found it	Clean up your area when the bell goes	Throw garbage away Make sure to turn off the water Use soap wisely	Take all your personal items with you when you leave

When student behavior is inappropriate, we always seek first to listen to the student and try to understand his/her behavior. Every behavioral issue is an opportunity for both teaching and learning. We are firm, but fair; and recognize that fair does not always mean the same for every student. Disciplinary decisions made by teachers and administrators are determined after a due and fair process taking into consideration the developmental stage, history, needs of the student, the seriousness of the infraction, and school safety. Students should always be treated with respect and dealt within a caring context of how to help/support. At the same time, it is important for consistent, fair, and logical consequences to be implemented when students violate the code of conduct.

The school may choose to use meetings, written reflections, action plans, restitution plans, detention, suspension, and the temporary suspension of rights as ways to discipline students who abuse their rights and responsibilities. Major infractions of rights and responsibilities (bullying, substance abuse, fighting, vandalism, carrying weapons, theft, threats, and chronic misbehavior)

will be dealt with in a serious manner. Prior to being categorized as major, chronic misbehavior will have been given due process: intervention from the teacher, counselor, administrator, and/or parents. Consequences for major infractions may include suspension and/or indefinite suspension. In addition to our school based guidelines and expectations, students and parents at QGE will be made aware that more serious violations of the Code of Conduct will be dealt with in accordance with Central Okanagan Public Schools discipline regulations (Policy Reg. 5600). Parents will be informed of all serious issues and the process used for establishing appropriate consequences; they will be expected to support the school's decision with respect to those consequences.

Restitution is an important component in the process of resolving issues and building our sense of community. Restitution requires the student to restore the relationships affected by his/her actions. Sometimes this means acknowledging the effects of the infraction, accepting responsibility for the behavior, investing time in rebuilding relationships, and compensating for damages done by the behavior. An important stage in the restitution process includes reflection.

In order to systematically 'catch students behaving appropriately', we use the 'Starbucks'. The Starbuck is an incentive coupon that is presented by teachers, staff, and special guests to a student in recognition of their positive behaviour.

Safety
Togetherness
Achievement
Respect

Wheels on Campus: Bikes, Blades, Scooters, Wheelies, Skate Boards, Long Boards, etc...

Helmets are mandatory. Students must have a good locking device to lock up a bike in the cage. ALL students and adults are to dismount and walk or carry their bike, roller blades or skateboards on the school property. Shoes with "wheelies" fall into this category, and are not to be used on the school grounds or in the school. Thank you for reinforcing these safety measures with your child.

Dress Code

Our appearance reflects our good judgment and our respect for self and others. We ask our students to keep in mind that school is a "workplace" and that our attitude toward school is reflected in the way we dress. Following are the guidelines for dress at QGE:

- Clothing should be conducive to learning, not distracting from or disruptive to the learning process, intimidating to others, or make any other student/adult uncomfortable;
- Clothing, jewelry or head-gear with words or symbols which distract from the educational climate is not acceptable (e.g., messages related to alcohol, drugs, violence, racism, sexism, or hatred towards others, etc.);
- Proper footwear (no flip-flops) must be worn for health and safety reasons. Students need one pair of indoor runners.

Students, staff or visitors who do not meet the dress code will be respectfully required to change into more appropriate attire or asked to leave the property.